



# Connection

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**TO:** All Santa Rosa County Contractors

**FROM:** Development Services Staff

**SUBJECT:** Office Hours

**DATE:** January 12, 2016

Due to the continued increase of workload, Development Services is in the planning stages of adjusting the hours we are open to the public and would like your feedback. Currently, our Milton office is open from 7 a.m. - 4:30 p.m. but we desire to change our hours to 8 a.m. - 4:30 p.m. Closing the office to the public for an hour each day will allow staff additional time to ensure permits, power releases, and Certificates of Occupancy are being processed without interruption and in a timely manner. The south end annex office hours will remain the same.

As a comparison, our neighboring jurisdictions have the following hours of operation:

Okaloosa County

Monday – Thursday	8 a.m. – 4 p.m.
Friday	8 a.m. – 12 p.m.

Escambia County

Monday – Friday	8 a.m. – 4:30 p.m.
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City of Destin

Monday – Thursday	7 a.m. – 4 p.m.
Friday	7 a.m. – 12 p.m.

City of Pensacola

Monday – Friday	7:30 a.m. – 4:30 p.m.
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Please email us and let us know what you think at [developmentnews@santarosa.fl.gov](mailto:developmentnews@santarosa.fl.gov).